

<b>TYPE OF SERVICE :</b>	<input checked="" type="checkbox"/> Instrument time allocation on the instrument after training <input checked="" type="checkbox"/> Service	
<b>ETAPES</b>	<b>CARACTERISTIQUES</b>	<b>OUTILS</b>
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">Request Processing</div> <div style="text-align: center; margin-top: 10px;">↓</div>	Requests for initial training are made by email to the manager. After training, Instrument booking requests are made through the ISBG website. Booking requests can exceptionally be made by email. They are followed by the registration of the applicants on the machine's occupation calendar via the request form.	ISBG website Google calendar
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">User training</div> <div style="text-align: center; margin-top: 10px;">↓</div>	The person in charge of the instrument ensures the supervision of the training of the users: <ul style="list-style-type: none"> <li>- only for ITC, MST and mass photometry: mandatory to assist to Theoretical training session ~1h</li> <li>- Practical training</li> </ul> The practical training is provided by the instrument's manager during the first two days of use with the user's samples. 1st day: Training 2nd day: Assistance Additional training on request.  For OMNISEC no training is provided, the platform staff only offers service	User List
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">Samples</div> <div style="text-align: center; margin-top: 10px;">↓</div>	The samples are under the user's responsibility.	n.a.
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">Experiments</div> <div style="text-align: center; margin-top: 10px;">↓</div>	Once autonomous, users carry out the experiments. If needed, users can ask for assistance and advice from the platform staff, if necessary, the platform staff and the user should agree on an appointment. The users record their visit/experiments through the logbook.	Logbook, protocols and manuals for instruments
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">Instruments tracking</div> <div style="text-align: center; margin-top: 10px;">↓</div>	Instruments are regularly tested and maintained.	Logbook
<div style="border: 1px solid black; border-radius: 10px; padding: 5px; width: fit-content; margin: 0 auto;">Results</div>	Users have temporary storage space on local computers and leave with their data. If needed, they can benefit from the advice and expertise of the staff for analysis assistance.	n.a.